

• Indicates Required information () Indicates Maximum Choice *Indicates "Yes" By Default **LISTING #**

ADDRESS

• County _____ • City _____ • ZIP Code _____ + 4

• Area _____ • Community/District _____

• Street # (HSN) _____ Modifier _____ Direction _____ • Street Name _____

Suffix _____ Post Direction _____ Unit # _____

LISTING

\$ _____ • Listing Price _____ • Listing Date _____ • Expiration Date _____ • Tax ID# _____ • Preliminary Title Ordered _____

• Offers (1)
 Seller intends to review offers upon receipt
 Seller to review offers on Offer Review Date (may review/accept sooner)
 Offer Review Date _____ (required if 2nd "Offers" option is selected)
 FIRPTA withholding required? _____

LOCATION

CO-OP _____ Building/Complex Name _____

MAP BOOK _____ Map Page _____ Top Map Coord. _____ Side Map Coord. _____

PROPERTY INFORMATION

• Prohibit Blogging _____ • Allow Automated Valuation _____ • Show Map Link _____ • Internet Advertising _____ • Show Address to Public _____

• SOC (Selling Office Com.) _____ Selling Office Commission Comments (40 characters maximum) _____

• Year Built _____ Effective Year Built _____ Effective Year Built Source _____

• ASF - Total (Square Feet) _____ Lot Size (Square Feet) _____ Lot Size Source _____

Virtual Tour URL (Please include http:// or https://) _____ Add'l Tax ID# _____ Add'l Tax ID# _____ Add'l Tax ID# _____
 (Additional Tax IDs to be listed on attached sheets)

INITIALS:

 Seller Date Seller Date Broker Date

BROKER INFORMATION		Listing Address: _____	LAG # _____
• LAG Listing Broker ID# _____	Broker Name and Phone _____	Listing Firm - ID# _____	Firm Name and Phone _____
Co Broker - ID# _____	Co Broker Name and Phone _____	Co Firm - ID# _____	Co Firm Name and Phone _____

LISTING INFORMATION			
Manager's Name _____	Manager's Phone No. _____	Rental Cap _____	
Association Contact's Name _____	Association's Phone No. _____	Owner Occupancy (%) _____	
• Possession (3) <input type="checkbox"/> Closing <input type="checkbox"/> Negotiable <input type="checkbox"/> See Remarks <input type="checkbox"/> Sub.Tenant's Rights	• Showing Information (10) <input type="checkbox"/> Appointment <input type="checkbox"/> Call Listing Office <input type="checkbox"/> Day Sleeper <input type="checkbox"/> Gate Code Needed <input type="checkbox"/> MLS Keybox <input type="checkbox"/> Other Keybox <input type="checkbox"/> Owner-Call First <input type="checkbox"/> Pet in House <input type="checkbox"/> Power Off <input type="checkbox"/> Renter-Call First <input type="checkbox"/> Security System <input type="checkbox"/> See Remarks <input type="checkbox"/> ShowingTime <input type="checkbox"/> Vacant	• Potential Terms (10) <input type="checkbox"/> Assumable <input type="checkbox"/> Cash Out <input type="checkbox"/> Conventional <input type="checkbox"/> Farm Home Loan <input type="checkbox"/> FHA <input type="checkbox"/> Lease/Purchase <input type="checkbox"/> Owner Financing <input type="checkbox"/> Rehab Loan <input type="checkbox"/> See Remarks <input type="checkbox"/> State Bond <input type="checkbox"/> USDA <input type="checkbox"/> VA	
• Tax Year _____	\$ _____ • Annual Taxes (whole dollars)	• Senior Exemption _____	Right of First Refusal _____
• Homeowner Dues Include (6) <input type="checkbox"/> Cable TV <input type="checkbox"/> Central Hot Water <input type="checkbox"/> Common Area Maintenance <input type="checkbox"/> Concierge <input type="checkbox"/> Earthquake Ins. <input type="checkbox"/> Garbage <input type="checkbox"/> Lawn Service	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Road Maintenance <input type="checkbox"/> Security Services <input type="checkbox"/> See Remarks <input type="checkbox"/> Snow Removal <input type="checkbox"/> Water/Sewer	\$ _____ • Monthly Homeowner Dues (whole dollars)	\$ _____ Monthly Rent (\$) - if rented
• Form 17 _____	Special Assessment _____	\$ _____ Spec. Assessment Amt (\$)	Project Apprv by FHA _____

SCHOOL & OWNER INFO.			
• School District _____	Elementary School _____	Junior High/Middle School _____	Senior High School _____
• Owner's Name _____	Owner's Name 2 _____	• Owner's Phone _____	• Occupant Type (Owner/Presale/Tenant/Vacant)
• Phone to Show _____	• Owner's City and State _____	Occupant's Name _____	
• Bank Owned/REO _____	• 3rd Party Approval Required (2) <input type="checkbox"/> None <input type="checkbox"/> Short Sale <input type="checkbox"/> Other - See Remarks	• Auction _____	

INITIALS: _____

Seller	Date	Seller	Date	Broker	Date
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Listing Address: _____

LAG # _____

SITE INFORMATION

View (6)

- Bay
- Canal
- City
- Golf Course
- Jetty
- Lake
- Mountain
- Ocean
- Partial
- River
- See Remarks
- Sound
- Strait
- Territorial

Lot Details (8)

- Adjacent to Public Land
- Alley
- Corner Lot
- Cul-de-sac
- Curbs
- Dead End Street
- High Voltage Line
- Open Space
- Paved Street
- Secluded
- Sidewalk

Waterfront (5)

- Bank-High
- Bank-Low
- Bank-Medium
- Bay
- Bulkhead
- Canal
- Creek
- Jetty
- Lake
- No Bank
- Ocean
- River
- Saltwater
- Sound
- Strait

Common Property Features (14)

- Age Restriction
- Athletic Court
- Boat House
- Cable TV
- Club House
- Dock
- Elevator
- Exercise Room
- Fire Sprinklers
- Game/Rec Rm
- Garden Space
- Gated Entry
- Golf Course
- High Speed Int Avail
- Hot Tub
- Laundry Room
- Lobby Entrance
- Moorage
- Outside Entry
- Playground
- Pool-Indoor
- Pool-Outdoor
- Rooftop Deck
- RV Parking
- Sauna
- Security Gate
- See Remarks
- Trails

Parking Type (4)

- Carport
- Common Garage
- Individual Garage
- None
- Off Street
- Uncovered

No. of Assigned Parking Spaces

Parking Space Numbers

Floor No. of Unit

No. of Stories in Building

No. of Units in Building

No. of Units in Complex

BUILDING INFORMATION

Cats/Dogs (3)

- Cats Only
- Dogs Only
- No Dogs or Cats
- No Restrictions
- See Remarks
- Subj to Restrictions

Exterior (4)

- Brick
- Cement Planked
- Cement/Concrete
- Log
- Metal/Vinyl
- See Remarks
- Stone
- Stucco
- Wood
- Wood Products

Roof (3)

- Built-Up
- Cedar Shake
- Composition
- Flat
- Green (Living)
- Metal
- See Remarks
- Tile
- Torch Down

Home Faces

Remodeled/Updated

New Construction

New Construction State

Estimated Completion Date

Square Footage Source

Architecture

Style Code

Dwelling Type

Storage Location

Storage No.

Window Coverings

Number of Access Stairs

Accessibility Features (12)

- Accessible Approach
- Accessible Entrance
- Accessible Central Living/Common Area
- Accessible Bedroom
- Accessible Bath
- Accessible Kitchen
- Accessible Utility
- Modifications for Hearing/Vision
- Accessible Elevator or Lift Installed
- Ceiling Track
- Smart Technology
- Other

INITIALS:

 Seller

 Date

 Seller

 Date

 Broker

 Date

ACCESSORY DWELLING UNIT

Listing Address: _____

LAG # _____

Accessory Dwelling Unit	Detached Dwelling Finished Square Feet	ADU Bedroom(s)	ADU Bathroom(s)
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GREEN BUILDING INFO

Green Certification (4)

- Built Green™
- LEED™
- Northwest ENERGY STAR®
- Other - See Remarks

Built Green™

LEED™

Northwest ENERGY STAR®

Construction Methods (2)

- Advanced Wall
- Double Wall
- Ins. Concrete Form (ICF)
- Post & Beam
- Standard Frame
- Steel & Concrete
- Strawbale
- Structural Ins. Panel (SIPs)
- Tilt-up

EPS Energy Score (0-99,999kWh)

HERS Index Score (0-150)

INTERIOR FEATURES

Leased Equipment

Water Heater Type

Water Heater Location

• Energy Source (6)

- Electric
- Geothermal
- Ground Source
- Natural Gas
- Oil
- Pellet
- Propane
- See Remarks
- Solar (Unspecified)
- Solar Hot Water
- Solar PV
- Wood

• Heating/Cooling (8)

- 90%+ High Efficiency
- Baseboard
- Central A/C
- Ductless HP-Mini Split
- Forced Air
- Heat Pump
- HEPA Air Filtration
- High Efficiency (Unspecified)
- Hot Water Recirc Pump
- HRV/ERV System
- Insert
- None
- Other - See Remarks
- Radiant
- Radiator
- Stove/Free Standing
- Tankless Water Heater
- Wall
- Window Unit A/C

Floor Covering (5)

- Bamboo/Cork
- Ceramic Tile
- Concrete
- Engineered Hardwood
- Fir/Softwood
- Granite
- Hardwood
- Laminate
- Marble
- Other Renewable
- See Remarks
- Slate
- Stone
- Travertine
- Vinyl
- Wall to Wall Carpet

Unit Features (11)

- Alarm System
- Balcony/Deck/Patio
- Central Vacuum
- End Unit
- French Doors
- Ground Floor
- Insulated Windows
- Jetted/Soaking Tub
- Master Bath
- Penthouse
- Skylights
- Top Floor
- Vaulted Ceilings
- Walk-in Closet
- Yard

Appliance Hookups (6)

- Cooking-Electric
- Cooking-Gas
- Dryer-Electric
- Dryer-Gas
- Ice Maker
- Washer

Appliances That Stay (10)

- Dishwasher
- Double Oven
- Dryer
- Garbage Disposal
- Microwave
- Range/Oven
- Refrigerator
- See Remarks
- Trash Compactor
- Washer

Type of Fireplace (5)

- Electric
- Gas
- Other - See Remarks
- Pellet
- Wood

Lower Fireplaces

Upper Fireplaces

Main Fireplaces

COMMUNITY INFO

Public Transit Nearby

Transit Route

INITIALS:

Seller

Date

Seller

Date

Broker

Date

Listing Address: _____

LAG # _____

ROOM LOCATION

• **Level (1)** U for Upper M for Main L for Lower S for Split G for Garage

Bonus Room _____	Family Room _____	Living Room _____
Den/Office _____	Great Room _____	Master Bedroom _____
Dining Room _____	Kit with Eating Space _____	Studio _____
Entry _____	Kit w/o Eating Space _____	Utility Room _____

No. of Bedrooms U___ M___ L___
 (Excluding Master Bedroom)

No. of Full Baths U___ M___ L___ G___

No. of 1/2 Baths U___ M___ L___ G___

No. of 3/4 Baths U___ M___ L___ G___

REMARKS

Marketing Remarks. CAUTION! The comments you make in the following lines are limited to descriptions of the land and improvements only. These remarks will appear in the client handouts and websites. (500)

Confidential Broker-Only Remarks. Comments in this category are for broker's use only. (250)

• **Driving Directions to Property** (200)

INITIALS:

Seller _____

Date _____

Seller _____

Date _____

Broker _____

Date _____